



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sterling High School

**MEETING #:** 24

**LOCATION:** Sterling High School, Building B, Rm. 135

**DATE / TIME:** April 09, 2015, 9:00am

**ATTENDEES:** (those marked with a check were present)

	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dixon, Sonja	Sterling
	Dobbs, Shone	Sterling HS Student
	Clayton, Clay	HISD – Facilities Planning
	Edwards, Roscoe	TSU
	Groves, Norris	PAT / Alumni
✓	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	PAT /Teacher/Pastor
✓	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
	Kumar, Rob	
✓	Mitchell, Edward "Dale"	Sterling - Principal
	Monita, Dominic M	Sterling

	Omogbehin, Arimola Esther	School Support Officer
	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Turner, Linda	PTO
	Aldo Hernandez	Cadence-McShane
✓	Brown Shawn	Cadence McShane
✓	Glenn Gorda	Cadence McShane
	Fountain, Jonathan	Stantec - Architect
✓	Funk, David	HISD – Facilities Planning
	Henrikson, Jennifer	Stantec - Architect
	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
✓	Richard Segura	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design

**PURPOSE:** The meeting discussions focused on providing attendees an update of the construction status.

**AGENDA:**

- Project status update
- Project safety
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting before turning over to Shawn Brown, who provided an overview of the project status to the PAT.



2. Shawn Brown of Cadence McShane (CM) provided an overview of the current project status and look ahead of upcoming construction activities.
  - a. The project is currently impacted by rain delays, and the Construction Manager is working on weekends to help make up for lost time.
  - b. The A/E team is assisting Construction Manager with the review of submittals and project information.
  - c. Bi-weekly Owner-Architect-Contractor meetings are taking place on the job site.
3. Shawn Brown of Cadence McShane (CM) reported on the following activities:
  - a. The forming of casting beds and precast tilt-wall panels is ongoing with concrete pours planned for the next few weeks.
  - b. The erecting of the tilt-wall panels will begin within the next few weeks.
  - c. The underground electrical and plumbing installation is ongoing.
  - d. The placement of grade beams is ongoing.
  - e. The east parking lot is complete with the exception of the curbing, which will occur near the end of the project to prevent damage to the curbs.
  - f. The mock up panel for tilt-wall is in place and ready for painting.
  - g. Preparation for removing the terrazzo logo will take place over the summer.
4. Richard Segura, the Cadence McShane safety officer reported that there have been no safety incidents and the CM is conducting daily safety meetings on site.
5. Glenn Gorda of Cadence McShane (CM) stated that they will install security cameras and temporary lighting on the project site.
6. Steve Parker of Stantec requested an update on the schedule for FF&E from HISD. Marvin Stone, HISD Project Manager will provide that information.
7. Principal Mitchell indicated that he would like to stay on the Sterling campus and use the school during the summer months, but had the option of going off site if water and plumbing shut downs (due to ongoing construction activities) could not be scheduled for during Friday through Sunday. The CM will try their best to coordinate with the school so as to minimize the impact school operations.
8. Mr. Stone confirmed with Principal Mitchell and other PAT members that PAT meetings will continue through the summer.
9. Sterling student Joshua Harris, PAT member and Editor of the school's student newspaper are planning to include an update of the construction progress in the newspaper.



#### **ACTION ITEMS**

24-01 – HISD Coordination of FFE schedule requirements with the architect.

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Project status update

NEXT PAT MEETING: Thursday, May 14, 2015 at 9:00 am, Room 135.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III  
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HISD – Construction & Facility Services  
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